



Minutes of the meeting of the Leverington Parish Council, held in the Leverington Village Hall, Gorefield Road on Tuesday 26th July 2022.



Present: Councillors B.Baker, B.Beales, Ms R.Collins, R.Cropp, J.Downes (Chairman), R.Keymer.
 District Councillors C.Seaton, S.Clark. County Councillor S.King. Clerk B.Boyce.

1. Welcome by the chairman.

1.1 To receive apologies.

Apologies were received from Councillor Ward (Medical).

1.2 Footpath & Pedestrian Safety at Roman Bank (report).

Mr. Proctor invited Councillors Downes and Clark to talk over his proposals to protect his property and protect the public. A map of the proposals was tabled. The 'kissing gate', previously vandalised has been replaced.

1.3 To receive reports from District and County Councillors.

1.3.1 District Councillors.

C.Seaton will forward information regarding policies on to the clerk.

1.3.2 County Councillor.

Report is attached to the end of the minutes.

2. To receive any Declarations of Interest.

There were no Declarations of Interest.

3. *Councillor Vacancy.*

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from this part of the meeting as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. This information is covered by Local Government (Access to Information) Act 1985 as inserted into the Local Government Act 1972 Schedule.

County and District Councillors left the meeting.

Application.

The candidate spoke of her interests and hobbies. The candidate left the meeting during the ballot, then was asked to return. Mrs. Susan Edghill was welcomed with a view to becoming a new councillor when the Register of Interests is returned and the Councillor Acceptance of Office signed. As there is no August meeting, this will commence at the September meeting.

4. To agree the minutes of the meeting held on Tuesday, 24th May 2022.

The minutes were agreed and signed as a true record.

5. To agree the minutes of the meeting held on Tuesday 28th June 2022.

The minutes were agreed and signed as a true record.

6. Matters arising. (For information only).

6.1 Village gates.

The form was filled in and sent to County Council Highways with an illustration of the selected gate included, plus information as to where the council would like the gates.

6.2 Internal Auditor.

Letter sent to S.Kierman confirming that the council would like him to continue as I.A.

6.3 Village Benches.

Three Bavarian benches are ordered but an advisory note states a 20-week delay for delivery.

6.4 End of Year Finance.

The AGAR Report (Annual Governance and Accountability Return 2021/22 was posted on 5th July 2022. Confirmation of delivery received.

The VAT (Value Added Tax) claim form for refund was posted on 9th July 2022.

6.5 Playground agreement.

Signed and returned to OLP with the change of 'remove pirate ship' to 'paint train'. This is not acceptable to OLP. A quote for the painting of the train is expected.

6.6 Village Sign.

Update with illustration sent to all councillors on 15th July. New update received 26.07.22. The Sign is near completion.

7. **To receive a Financial report.**

- The bank is omitting some payments. The chairman and clerk discussed this with Barclays bank personnel on 25.07.22. It was suggested that the Community account was closed and invoices paid straight from the Current Account. The chairman explained this to the council **and the proposal was accepted.**
- The CAPALC invoice had gone to the former council e mail address and therefore had not been paid. The Council **agreed that it should be paid.**

7.1 Current Account.

Date	IB/Ch.	File	Item	Amount
			Opening balance	51237.68
Receipts			Interest	4.04
04.07.22		1	F.D.C. grant 22/22	<u>5779.00</u>
Payments				57020.72
09.06.22	IB	22	Community Heartbeat (Defib.)	2420.00
"	IB	23	T. Blackamore (grass cutting)	2843.70
28.06.22	IB	24	Grantscape (contributing 3 rd party donation)	2232.00
01.07.22	IB	25	L.Bennett	25.00
"	IB	26	S.Ward (cem maintenance M.Ward)	190.00
"	IB	27	Whitings (Internal Audit)	300.00
"	IB	28	B.Boyce (May/June 629.33/629.53	1258.86
04.07.22	IB	29	A1 Signs (Danger)	42.00
"	IB	30	Circle Waste Ltd (skip hire)	<u>294.00</u>
			Closing balance	47415.16

7.2 Eon.

Note: No payment has been made to E on for power to street lights since January.

The clerk mailed on July 6th and asked the company to investigate. An email received back showed that the enquiry had been passed on to another department. Nothing since.

7.3 Dog bin.

Fenland District Council quoted £166.74 following an enquiry for a dog bin. The council **agreed that a new bin should be installed at grassland opposite no.9 Richmond Way.** The installation of a bench at this location was debated. No action at his time.

7.4 Jubilee Bench.

If the Council leaves off the wording and has just the crown, the cost will be £1900 instead of the £2800. **The Council agreed to this proposal.**

7.5 Cemetery.

			Opening balance	75135.67
Receipts				
16.06.22	100064	1	M.J.Coates (Carol Ann Barnes – Chilvers)	<u>150.00</u>

			Closing balance	75285.67
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8. **To confirm Financial Regulations.** (deferred from last meeting and resent to councillors 19.07.22).
This will be scrutinised by the Working Party. Date to be arranged.

9. **To confirm Risk Assessments.** (deferred from last meeting and resent to councillors 19.07.22).
This will be scrutinised by the Working Party. Date to be arranged.

10. **To agree Insurance Renewal.** (copy sent to all councillors 17.07.22)
The Council **agreed to the Insurance schedule and gave authorisation** for the payment.

11. Foal Ground and Playground maintenance and proposal.

11.1 Playground.

11.1.1 *Playground signage:*

Needs to be bigger especially Health and Safety items. Suggested size 3m x 3m with a white background and red lettering. The lettering/words from the previous sign are on the old sign held the chairman. **The Council agreed to this proposal for a large sign** with the same information plus 'Leverington Parish Council'.

11.1.2 *New gate area uneven:*

No action until the council knows if the Sports and Social Club has completed electrical works.

11.1.3 *Fencing needs painting:*

The chairman will contact the S and S Club to inform it of decision to paint fencing and get a quote from S & L Painters Service.

11.2 Foal Ground Family Park.

11.2.1 *Toddler swing needed:*

The Council agreed to ask for the £2000 106 money due to pay for the swing.

11.2.2 *Entrance gate ground uneven:*

To be concreted when the bench bases are put in.

11.2.3 *Trees on front need crowns lifting:*

The Council agreed to ask D.England to lift crowns from horse chestnut trees.

11.2.4 *Fallen tree needs removing:*

The Council agreed that D.England should be contacted.

11.2.5 *3 or 4 new fruit trees at rear look dead:*

The Council agreed to ask D.England to inspect and remove if needed.

11.2.6 *Zip wire some matting has damage where it has been pulled up:*

No action at this time.

11.2.7 *Goalmouth ground level uneven*

Large dips need sorting: To be discussed again in September.

11.2.8 *Seesaw foothold end caps missing:*

The Council agreed to ask OLP to provide.

11.2.9 *2 dog signs removed from tree:*

One found, other missing. To be replaced. **The Council agreed to a new sign** with wording STRICTLY NO DOGS

11.3 Inspections.

11.3.1 Allotments/Garden Plots,

Mr. Munir (No.5) cannot manage to tidy his patch. **The Council agreed** to ask D.England to clear and grass. Mr. Munir to be told it will no longer be available.

Mr. Knight (1c) has given up this plot. **The Council agreed** that Councillor Collins could advertise on the Leverington Group online..

11.3.2 Cemetery.

The dry weather has escalated the need to rethink the planting and hedging. The Working Party will meet as soon as possible.

11.3.3 Defibrillators.

The school-based defibrillator is to be delivered to the chairman on 27th July 2022.

11.3.4 Benches.

No problems.

12. Development.

F/YR22/0762/F

Erect a single-storey rear extension to existing dwelling at Jadav Lodge 29 Dowgate Road Leverington Wisbech Cambridgeshire PE13 5DH

An application for planning permission has been received in respect of the above.

Council comment: No objections.

F/YR22/0791/TRTPO

Works to 1x Sycamore tree covered by TPO 01/1982 at 8 Oxburgh Close

Leverington Cambridgeshire PE13 5AG

An application for works to trees covered by a Tree Preservation Order has been received

Council comment: No objections provided work is carried out in accordance with instructions given by FDC Arboricultural Officer.

F/YR2022/0944/O Erection of up to 33no dwellings (outline application with matters committed in respect of access) at Land West Of 85-111 Sutton Road Leverington Cambridgeshire

Revised proposals have been received in respect of the above.

The revision is: Updated Flood Risk Assessment and Drainage Strategy and response to Lead Local Flood Authority Consultation response; together with updated Design and Access Statement.

Council comment: Access

Drainage by diverting surface water to other areas is just going to exacerbated flooding in other areas

This is Agricultural Land which itself floods every winter

Schools, Doctors, Infrastructure all unable to cope given the already passed development of over 200 dwellings will demonstrate this admirably.

Traffic/Highways unable to cope.

Existing Dwellings will lose the view of Roman Bank Ancient Sea Wall.

Noise.

Close proximity to existing dwellings causing loss of view, overlooking, loss of privacy,

Sewers unable to cope with present discharge let alone extra.

Ground raising would cause problems to present dwellings and Sutton Meadows.

Definite need to reduce speed limit on A1101.

If passed a condition must be that Developer should consider the installation of Defibrillator on site for use of immediate area.

13. Standing Orders and Council procedures.

Standing Orders need scrutinising with additions.

The updated Complaints Policies were tabled (also sent to councillors).

The Council agreed that the policies should be adopted and entered onto the website. The existing policy will be removed.

14. Close of Meeting.

The meeting closed at 9.10pm.

Next full council meeting 27th September 2022.

County Councillor's report attached:

Leverington Common LHI

I have received this from the Acting Project Engineer:

"The works for Leverington Common have been ordered and we are just awaiting a programmed start date from our contractor."

A1101 / B1169 LHI

I have received this from the Acting Project Engineer and I will be bringing A3 maps to the meeting:

"My name is Jacob Hobbs, I am an Project Engineer within the Highway Projects Team. I have been assigned Leverington's LHI for 2022/23. This is a courtesy email to inform you, following your successful LHI bid, that I will be leading the delivery of your scheme. I am now able to provide you with the proposed design drawings for the scheme. I ask that you please review the drawings and let me know if you would like me to go ahead with the formal consultation for the scheme. I would also like to outline the estimated timeline for your LHIs:

Informal Consultation with applicant – From now - 23rd August (6 weeks)

Formal Consultation – 23rd August – 4th October (6 weeks)

Costing – 4th October – 15th November (6 weeks) Delivery - 18th November (order raised) – 10th March (4 weeks mobilisation + 12 weeks contractual delivery requirement)

Key project risks – No major project risks have been identified for this scheme, other than an objection to lowering the speed limit which is unlikely. Please note that these dates are estimated and could be subject to change as your project progresses. Should any changes occur to the above which extend the delivery period further into the future I will update you as soon as possible with a revised timeline. I will be the point of contact for your LHI going forward, so if you have any queries or would like an update on progress then please do not hesitate to contact me. Once the design for your project has been completed you will be sent a copy so you can share, comment and review the proposal before I proceed to the next project stage. I would like to make you aware that due to the current level of resource within the Highways Projects Team the progression of your LHI may take longer than you have experienced in the past. I understand this may be a source of frustration but feel the best approach at this stage is to provide you with a realistic timeline for how your project will be progressed through to construction on site, including highlighting any important milestones along the way."

Ringers Ln potholes

The local highways officer is considering how best these can be repaired

Leverington Common patching near Tam Engineering

This has been repaired

Local Highway Improvement Member Review

There is still time to let me know of any additional changes you would like me to pursue

LHI applications 2023/2024 timescale

This has been approved by the Highways & Transport Committee:

"The application timescale proposed for LHI applications for the 2023/24 programme, is as follows:

- *Application window opens – Monday 3rd October 2022*
- *Application window closes - Friday 18th November 2022 at midnight*
- *Feasibility studies undertaken – December 2022 to March 2023*
- *Panel meetings – March to April 2023*
- *Report to committee including prioritised list for approval - June 2023*
- *Programming, design, and consultation with applicants - July 2023 to February 2024*
- *Pricing and construction – March 2024 to July 2024"*

20 mph schemes

This is from the paper approved at the last meeting of the County Council Highways & Transport committee:

"A Member Working Group (MWG) on 20 mile per hour (mph) schemes has been established and £100k funding has been allocated for 2022/23 for the implementation of schemes. Fourteen advance schemes have been identified from the LHI application process and will be funded from this new funding allocation. An indicative timeline for the delivery of these early 20mph schemes is as follows:

- *April 22 – Handover to Milestone for design as one work package.*
- *May 22 – September 22 – Design and liaison with applicants for approval following*

new 20mph policy being adopted.

- *October 22 – November 22 – Formal consultation for Traffic Regulation Orders.*
- *December 22 – January 23 – Pricing and programming for Delivery.*
- *February 23 – May 23 – Construction on site.*

The MWG met on 25 May 2022. Cllr Beckett was elected as chair. The other Members on the group are Cllrs. Criswell, Dew, Howell, Shailer, Giles, Dupre. One of the key tasks of the MWG is to agree the scoring criteria and a process for prioritisation for future 20mph schemes.

The MWG agreed that a broad set of criteria should be used for assessing schemes to make it more accessible for communities to apply. Whilst proximity to schools will be an important consideration, Members are keen to encourage area-based schemes and schemes where there is high level of non-motorised users.

The existing speed limit policy sets out that mean speeds of 24mph or less are required for a new 20mph scheme. The MWG agreed that the prioritisation should not be dependent on the 24mph mean speed. Whilst this will remain a key consideration, it should not alone prevent a scheme being considered against the wider prioritisation criteria.

The prioritisation criteria will be the subject of discussion and refinement at future MWG to create a broader approach to schemes. Any changes to the speed policy agreed by the MWG will require approval from the Executive Director of Place and Economy in consultation with the Chair and Vice Chair of this committee under delegated powers and will be reflected in the Highways Operational Standards.”

Poor state of footpaths

I have reported these footpaths to the local highway officer for inspection:

Perry Rd, Roman Bank, Seafield Rd, Walton Rd, Church End, Gorefield Rd, Woodgate Rd, Church Rd

Overhanging trees on Dowgate Rd

As I received a complaint about these, I have also reported these to the local highway officer for inspection

Illegal removal of the Roman Bank kissing gate

This has been replaced

Church Rd and Gorefield Rd in front of St Leonard’s Church

As I have received complaints about the state of these roads, I am awaiting the result of an inspection by the local highways officer.

S.King. County Councillor.