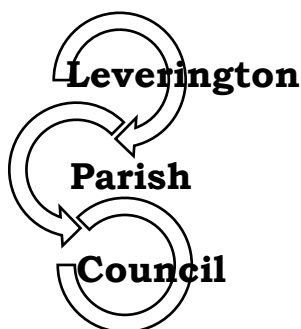


2023



PARISH CEMETERY REGULATIONS

For

RESERVED PLOTS AND CHAMBERS



The cemetery is designated a Lawn Cemetery

1. In these Regulations, unless the context otherwise requires, the word 'Council' means the Parish Council of Leverington, the Burial Authority.
2. In these Regulations, the word 'Owner' refers to the person registered with the Burial Authority as the person owning the Exclusive Right of Burial as a right, by reserving the plot or chamber. From the original request, the person has 28 days to return the form and fee, otherwise the plots or chambers will not be held.
3. All enquiries concerning the use of the Cemetery should be made to The Parish Clerk, Mrs. B.D.Boyce, Pingle Lodge Farm, Upwell. PE14 9BN. Tel: 01945 773357/07773 636296. E mail: ipcparishcemetery@gmail.com. An answer phone is available for messages to be left outside the office hours of 10.00am to 12.00 midday. Leave your name, telephone number and message.
4. All fees must be PAID IN ADVANCE and made payable to *Leverington Parish Council (Parish Cemetery)* and sent to the Parish Clerk or internet banking. Name: Leverington Parish Council (Burial Authority). Sort Code 20-97-34. Account number 13701743.
A nominal fee will be charged each January for the continued maintenance of the plot and chamber. If this is not paid, the plot or chamber will be repossessed by the Council.
The Council reserves the right to refuse the purchase of a chamber or burial plot.
Reservation fees will be doubled for people not residing in Leverington.
5. Applicants will receive the Reservation Form and the General Data Protection Form. Both to be signed and returned to the Clerk. An invoice and print of charges will also be sent. The Council will not accept responsibility for the proper performance of any direction or request conveyed to it by telephone. Requests MUST be in writing, by email or post. The named owner(s) will receive all communications from the Council.
6. If the burial authority is in agreement, the purchase of the next burial plot or chamber is allowed but there will be no double graves. A maximum of TWO plots or chambers only is allowed. Reserves plots and chambers must remain free of any marker by the owner. The

Council reserves the right to placing a mark of reference (number) to all graves and chambers.

7. It should be noted by the purchaser and owner(s) that the plot or chamber remains the property of the Burial Authority. If the purchaser and owner(s) decide in the future that they do not wish to use the facility, it is automatically returned to the Council. There will be no fee returned. Plots and chambers CANNOT be passed on to other individuals under any circumstances.

The Council will deal with any unauthorised activity to a reserved plot or chamber and the designated owner will be informed. Any expense incurred by the Council shall be recoverable from the persons to whom the plot or chamber belongs.

8. Children will not be permitted in the Cemetery unless in the charge of a responsible adult. No dogs (or other animals) except guide and assistance dogs will be allowed into the cemetery.
9. The owners of plots or chambers must not carry out any alterations or amendments to them without written permission from the Council.
Any agent working on behalf of the owner must have written consent of that owner and the Council before carrying out any work on plot(s) or chamber(s). When circumstances render it desirable to deviate from any of the above Regulations, a special application must be made to the Parish Burial Authority or approved officer immediately.

DECLARATION:

I/We the applicant(s) for a reserved plot of chamber within the Leverington Parish Cemetery have met the burial authority representative and have been provided with a copy of the Cemetery and Reservation Rules and Regulations and agree to abide by the conditions outlined.

Name(s) of Owner(s) in block capitals:	Signatures:

A copy of this form is attached, to send back to the Clerk with the fee, signed GDPR form and Reservation Form. These must be received by the Burial Authority within 28 days of the meeting with the administrator. (Date _____)

The Council will inform you if your application is successful.

By Order
Leverington Parish Council (Burial Authority)

INFORMATION FOR PURCHASERS AND OWNERS.

TRUE or FALSE?

- *“I paid for the plot or chamber. I own it”*. **FALSE!**
When a grave or chamber is purchased, the actual land is not purchased, just the right to have a burial or burials in that grave. The land remains in the ownership of the Burial Authority i.e. Leverington Parish Council.
- *“I can do what I like with the grave”*. **FALSE!**
Owning the rights to the grave or chamber means that the owner can say who can be buried there and within the burial authority’s regulations, what memorial can be placed on the grave or chamber. The owner does not have the right to do anything to the grave or chamber that doesn’t comply with the regulations.
- *“I have got the grave rights for ever”*. **FALSE!**
The Local Authorities’ Cemetery Order 1977 allows the Burial Authority – Leverington Parish Council – decide how long they issue rights for and all rights in the Parish Cemetery are for sixty years.
- *“I hold the ‘deed’ to the grave so I’m the owner”*. **FALSE!**
Possession of the deed does not imply ownership. The owner is the person who the burial authority has recorded in the Register of Purchased Graves or Chambers. If the owner is deceased, a transfer of ownership needs to take place before a burial can be allowed in the grave or chamber.
- *“As I am next of kin everything comes to me automatically”*. **FALSE!**
The Local Authorities ‘Cemetery Order 1977 specifies that rights can be assigned by deed or bequeathed in a will. If the grave or chamber owner is alive and wishes to transfer ownership, they must use a Form of Assignment. If the owner is deceased, ownership passes according to whether they left a will and probate was granted, if not a statutory declaration can be used to transfer to the entitled relative.
- *“I’ve been told you can reuse my grave after sixty years”*. **FALSE!**
The Burial Authority can remove any memorial from the grave, it cannot however, disturb any previously buried remains for the purpose of reusing that grave for future burials.

By Order
Leverington Parish Council (Burial Authority)